

State of Georgia

Nonpublic Postsecondary Education Commission

Schedule of Fees

The following schedule includes fees applicable to new and renewing nondegree-granting and degree-granting institutions. An institution applying for initial authorization or elevating degree levels should submit only the amount specified in item III-A-1. An authorized institution applying for a new program of instruction should submit only the amount specified in III-A-2. These fees should be submitted with the completed application. Note: these fees are **non-refundable**.

After the initial evaluation, an evaluation committee may be impaneled to further evaluate a new institution, an elevation of degree level, or a new program of instruction. The institution will be notified of the amount due for item III-A-3, "Evaluation Committee Fee." This fee must be received before the committee visits the institution. When all other requirements for the Certificate of Authorization are met, the institution will be billed for a year's authorization fee and any additional evaluation committee cost, (if necessary). Final authorization is granted only after receipt of all fees.

I. Annual Authorization Fee (non-refundable)

2/10 of one percent of gross tuition*, subject to the following:

Nondegree-granting institutions: minimum annual fee = \$500

Degree-granting institutions: minimum annual fee = \$1,000

Maximum annual fee = \$25,000

* Exhibit K, Page 1, Line 6 (For a new institution, gross tuition is an estimation for the first twelve months. Fees will subsequently be adjusted to reflect actual tuition collected. For institutions located outside of Georgia, and who do not maintain branch campuses or satellite instructional programs in Georgia, fees are based on gross tuition for Georgia Students only.)

II. Agent permit fees – No Charge

III. Specific-purpose fees (non-refundable)

A. Evaluation Fees

1. Initial Evaluation Fee for New Authorization or Elevation of Degree Level

This Evaluation Fee covers the initial evaluation of an application for authorization of a new school or a request by an authorized school to elevate the degree level. This fee is payable in advance and non-refundable. Further evaluation committee fees as expressed in III-A-3. below may apply.

- a. Nondegree-granting institutions = \$1,000
- b. Associate degree-granting institutions = \$2,000
- c. 4-year degree-granting institutions = \$3,000
- d. Masters degree-granting institutions = \$4,000
- e. Doctoral degree-granting institutions = \$5,000
- f. Fee for elevation of each degree level = \$1,000

2. New Program Initial Evaluation Fee = \$400

This Evaluation Fee covers the evaluation committee's review of the application for each new program of instruction at an authorized institution.

3. Evaluation Committee Fee

This Evaluation Fee covers the evaluation committee fees for each additional new program for a new school, an existing school elevating a degree level, or an existing authorized school.

Effective July 1, 2009

- a. Base fee = \$600.
- b. Each day or part thereof per committee member conducting a program evaluation = \$600.

B. Late Fees

This fee is for failure to submit complete renewal application by the date required by law.

- 1. After 10 day grace period, a late fee of 10% of renewal fee.
- 2. Automatic revocation of certificate if renewal application is more than two months late.
- 3. Reinstatement fee: Certificates automatically revoked upon expiration for failure to apply for renewal in a timely manner may be retroactively reinstated upon payment of a fee of 25% of the renewal fee. This fee is in addition to the applicable late fees. Certificates expired for more than three months will not be reinstated. Institutions may not operate without a valid certificate but must apply as a new institution with all appropriate fees.

C. Change of School Name Fee = \$100

D. Change of School Location = \$100

E. Change of Ownership = \$500

The fee for change of ownership is assessed in addition to the regular authorization fee. The change of ownership fee applies only if no other changes are made in the institution's programs of instruction, location, entrance requirements and there is no interruption of classes or graduation requirements, etc. If changes are made, the new owner would pay all fees associated with the application process for a new school.

F. Fee to process application for exemption from NPEC Act for religious schools and other institutions applying for initial formal designation as exempt = \$500

G. Annual fee to process application for exemption from NPEC Act for religious schools and other institutions applying for formal designation as exempt = \$100

IV. Specific-purpose charges

- A. Charge for copying and/or mailing documents or forms
 - a. Amount per page = \$.25 *
 - b. Minimum per request = \$5
- B. Charge for NPEC publications (Standards and Regulations; Directory of Schools) Per publication = \$10 **
- C. Charge for obtaining transcript - Per transcript = \$10
- D. Charge to obtain an application packet for initial authorization - Per request = \$25 (No fee if obtained from the website)

* Charged only if request involves 10 pages or more

** Each authorized institution is entitled to one copy of each publication upon receipt of annual fee for authorization, without charge.